

Our Audiovisual Requirements

to Deliver the Best Presentation for your Amazing Audience

Introduction

The purpose of this document is to provide detailed instructions on what is required to deliver an exceptional presentation at your event. These audiovisual requirements should be considered the minimum, based on Nick's experience of delivering presentations to the top brands in the world for over 30 years. Should you have any questions whatsoever, please contact Nick two weeks prior to the event, so as to avoid any potential mishaps the day of the event. Nick committed to delivering the best talks in the industry and that's why Nick has taken the time to put together this detailed document.

Presenter Remote

There are many remotes on the market that use infrared or low power radio frequency energy. These remotes are highly unreliable; therefore, it is required for you provide a DSAN CUE remote. This is a very common remote, and it's already likely the one you're using. Learn more about this remote or for purchasing options at www.dsan.com.



Podium Position

There is no requirement for a podium; however, if you have a podium please position your podium to one side of the stage as professional speakers do not stand behind podiums.

PowerPoint QA

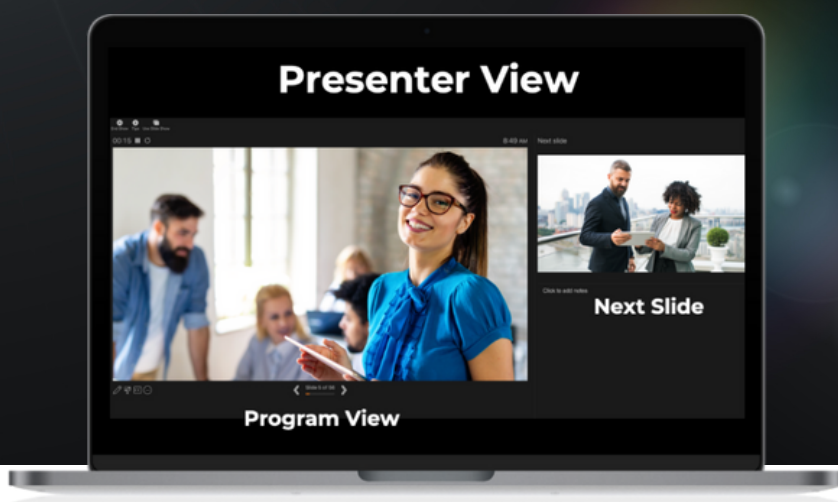
A link will be provided for you to download the PowerPoint presentation. Your AV team is required to review the PowerPoint to make certain that there are no anomalies as a result of the transfer or platform. The AV team should have already reviewed the slides two weeks prior to the event to determine that everything checks out prior to the speaker arriving at the event.

Professional Large Screen Countdown Timer

All of Nick's talks are 100% customized. In order to ensure that you hit our "time marks", you are required to have a professional countdown timer positioned at the confidence monitor. Cue cards and 10-minute hand waves will not result in delivering the best talk.



Confidence Monitor in Presenter View



Very Important!

It is important for you to see the current program slide and the upcoming (next) slide.

Therefore, your AV team should wire your monitor and set it up in presenter view - this is very important.

AV Check Timing

Speakers are typically traveling from different time zones - please have the speaker arrive only one hour prior to the presentation or talk time, as earlier AV checks are not necessary when following the guidelines of the AV requirements. For an example if a speaker has a 10 AM time slot, please do not ask them to show up at 8 AM for an AV check.